

Raydon & District Model Aircraft Club

Annual General Meeting

Held at the club hut at
10.00am Sunday 12th December 2021

Minutes

1. Attendance and Apologies for absence

There were 17 members in attendance.

Apologies : Gerry Pilling, David Jowers, John Kinsey, Robert Jardine, John Ranson, Geoff Hodson, Trevor Williams, Paul Keeble, Kevin Bennett, Roger Jones, Mike Havard

2. Agreement of the Minutes of the previous AGM held on November 24th 2019

Proposed Patrick Kelly. Seconded Randolph Taylor
Agreed by vote

3. Matters Arising

None

4. AGM 2021 Chairman's Report:

RADMAC AGM 2021 CHAIRMAN'S REPORT

For a second year now, we have all experienced a most peculiar time and although things are slowly returning to "normal", we have all become aware that we continue to live with certain constraints.

At least, so far as I know, thankfully we have not lost any members to the pandemic although I am sure that many of you have suffered friends and family losses.

As with many organisations, we have not attempted to run events this year but we have kept our superb site working and have maintained our facility in the hope of getting the show back on the road soon.

We continue to function, largely as a result of the efforts of a just a few people who have given their time to ensuring that we do.

At the risk of embarrassing these members, now is the time to mention them.

You may have noticed that we have gained a charging facility in the outhouse of our meeting room and its newly restored state is due to Mark Allum, who made the door and fitted the shelving. Tony Waters and his wife Sue decorated the door and inside the hut + fitting the combi lock. This was a true sacrifice for Tony as he has a deep hatred of painting! Sue will not let him paint at home. Geoff Hodson re-painted the front door. On the painting side, our treasurer, Alan Jackson got up the ladder and painted the roof surround on the building, so there you are – he is not just good at fiddling the books as our long serving and valued treasurer, but has other skills!

My son gave me a rendering lesson and I have had another go at the club-house walls, and have been regularly helped in this by Patrick Kelly and Ian Macfadyen, who have rendered and painted with gusto. We still have a little more to do to the main building but the bulk is done.

Patrick and Ian have also been the guys who have operated the mowers weekly throughout the season, ensuring that our toy aeroplanes have a nice landing area, so they deserve our thanks.

You will of course be aware that our sec, Tony has had to resign through ill health and I am pleased to say that his recovery is progressing well. Our thanks are due for all of his work for the club, both in the secretary's role and in all of the other tasks that he has taken in the past. He certainly made my job as chairman much easier with his willing and capable help.

Thanks are also due to John Kinsey, who has also needed to stand down through ill health. John saved the club much money last season by undertaking mower maintenance and repair for us. Patrick and Ian are stepping up to do this now in addition to mowing and strimming. Thanks again to them too. Likewise, to Chris Bush, who has again taken over the secretary's role and is currently getting to grips with the computerised BMFA renewal portal!!!! Good luck with it!!

During 2020, Neil Garnett ran evening tutorials for "B" test candidates every 2 weeks in the Summer and two members gained their B passes. All the candidates benefitted from the practice and flying discipline of these sessions, myself included! We did not run these sessions in 2021 due to Covid but if Neil is willing and free, I am going to suggest that we continue these sessions next Summer, assuming that there is demand from the members. Likewise, your committee has already discussed our resuming the running of club events during next year and further details may be discussed at the AGM.

One other positive item – I have mentioned in the past that in the interests of security, we needed to repair the steel doors on both the mower hut and on our club room. This has now been done. I found an engineer who is currently building a steel boat to sail it round the world. He took some time out, at a very reasonable rate, to do our doors for us. I slapped some red oxide paint on them and I will give them a proper paint over, next Summer. In addition, next season

we will need to buy some new picnic benches, a couple of which are literally on their last legs. Patrick has elected to do some more repairs but there comes a point where replacement is required.

My thanks too to Dick and Irene Mathias for his help as safety officer and Irene's for organising our Xmas feast.

Likewise to our other committee members, Mike Havard and Paul Jeffries for their advice, support and sound common sense.

Finally, Thanks as ever, to Trevor Williams for auditing our accounts; to Lee Marshall for running our web-site and to John Ranson for sorting the field cam and computer with him.

Lastly, my best wishes to you, the members who come and fly your aircraft on the club site. Long may it continue!

Nigel Banham

5. AGM 2021 Safety Officers Report:

Another year of covid restrictions which again affected our flying site attendance for members, RADMAC Committee had put into place our own covid site rules, unfortunately some of these were not adhered to with members turning up on site with partners\wives and guests, as these were not allowed under our covid rules, Some of the flying incidents were over flying the fleet hangar, flying a model solo without an A certificate, too many members on the flight line (covid rule), no overflying of the pits area has been reported this year so far,

I had an accident myself in October on the field with my model electric plane, it landed and ran into the small ditch by the side of the field, I went across to retrieve the model, leaned forward to pick it up, as I was wearing a neck strap I knocked the throttle stick, the motor started, the prop hit my leg above my ankle requiring eight stitches, all because I forgot this time to switch on the throttle stop switch on the transmitter, lesson learned.

Be aware of any loose clothing and objects which can be drawn into a live propeller, please carry on with good practices on the flying site, read the RADMAC site guide and look at the site map on the wall behind the benches for the restricted flying zones, do all this and you will be compliant.

Dick Mathias safety officer.

6. Treasurers Report to 2021 AGM – Alan Jackson:

Treasurer's Report for 2021 – Alan Jackson

Trevor Williams audited the accounts and agreed the figures are an accurate record.

I would like thank Trevor for doing a thorough job to ensure the accounts are accurate and correct. Trevor checks the summaries agree with the individual listed expenses before signing off the accounts.

I also want to thank Tony Waters (Secretary until Sep-21) and Patrick Kelly for providing detailed accounts of their respective petty cash expenditure. Their details made it easy for me to compile the accounts.

Chris Bush (Secretary, Sep-21 onwards) did not incur any expenses up to 31-Oct-21.

For my report I will refer to details given in the Accounts Summary in a following page.

The level of expenditure has been similar to 2020; £75 more in 2021. The fixed costs account for the majority of expenditure are the buildings lease, field rent and flying site maintenance. The clubhouse incurred £280 to repair the damaged brickwork and corroded steel doors. The Chairman (Nigel Banham) carried out the brick repair work with help painting the walls. This has saved the club a large amount of expenditure had a builder been employed to do the work.

The club accounts are in good status with a 'Surplus on activities' was £311.36. This can be attributed to accurate expenditure forecasts when setting the 2021 membership fees.

The membership fees for 2022 will be covered as a separate item on the agenda. The ground maintenance expenditure was significantly reduced by Ian MacFadyen and Patrick Kelly servicing the three ride-on mowers. Had the mowers been serviced by a machinery company the labour would have been over £900 (based on previous services by Bartram's and Greens) which would have increased the 2021 (current year) RADMAC membership fee by £15. I would like to thank Ian and Patrick on behalf of the club for taking on the additional work to service and maintain both mowers. In their Groundsman duties, the flying site is kept in excellent condition.

Note: John Hancock arranged for the large Jacobsen mower to be on loan to RADMAC in 2005 and the club purchased it in August 2009. The mower was a prototype developed by Ransome Jacobsen so it is at least 16 years old.

The club has a large reserve of funds in case we have to purchase a replacement which will use all the available funds if we purchased an equivalent machine.

With the large flying site the club needs a large ride on mower to be able to cut the large area of grass in a reasonable time.

So whilst it appears the club has a large reserve (£17,866.05), this will be needed for a replacement mower and to cover liabilities on the club.

At the end of the Accounts summary I have identified the 'Liability on RADMAC for outstanding building lease & insurance' as being £2,558.14. I am informed that if RADMAC were to close it would still be liable for the outstanding term of the 5 years lease the club signed with our landlord which includes building insurance.

There is one year remaining on the building lease ending on 31-Dec-2022. The liability shows that the club therefore has £15,307.91 of available funds eg to purchase a replacement large mower. The available funds from 01-Jan-2023 will be dependent on the new buildings lease to be agreed during 2022. A multi-year lease will significantly reduce the available funds in view of the liability on the club.

Proposed: Alan Jackson
Seconded: Randolph Taylor

This was then voted upon by all present and was carried.

7. 2022 subscriptions

2022 Membership subscriptions

The membership fees are set to cover the predicted expenditure for the upcoming year. This is so we do not reduce the accumulated club funds which at some point will be needed for a replacement large ride on mower.

The buildings lease for 2022 will remain at £2,300 which includes a £100 site services charge, and there will be £258 (estimated) building insurance to pay.

The grass flying site rent will increase by £100 to £950. This represents an 11.8% increase; last increase was in 2019.

The 2020-21 surplus (Income – Expenditure) will been used to cover the £100 grass flying site increase to limit the RADMAC membership fee increase.

It has been previously agreed to use 60 as the number of members to calculate the membership fees in case we do not get the full complement [60 Seniors in 2021].

Taking into account estimates for other expenditure eg ground, building and mower maintenance, **the Senior membership fee is proposed to be £96** which is above the estimated amount when the club agreed a five-year building lease in 2017; refer to Table 1.

The **Junior membership fee (50% of the Senior membership) is proposed to be £48.**

The Senior membership fee is £6 above the amount estimated when the buildings lease was signed in 2017. The additional amount arises from increased costs to maintain the flying site and two increases in the grass flying site rent. On reflection, the 2022 estimated fees in Table 1 should have been £95 ie a modest increase on the 2021 membership fee to allow for unexpected expenditure.

Year	Unit 45 rent & service charge	Unit 67 rent & service charge	Estimated Senior Membership fee
2018	£850	£850	£80
2019	£950	£950	£85
2020	£1050	£1050	£85
2021	£1150	£1150	£90
2022	£1150	£1150	£90

Table 1 - Estimated Senior membership fees before signing five-year contract

Table 1 shows the annual rent and service charge for the five-year term. The buildings lease and grass flying site are the known large expenditures the club will incur. The ground and building maintenance costs are estimated based on the 2020-21 figures. Appendix 1 shows a detailed breakdown of the figures used to calculate the 2022 Senior membership fee.

Appendix 1 – 2022 Senior Membership fee calculation

unit 67 Club house rent & insurance	1279.07	£100 service charge shared with storage hut
unit 45 Storage hut rent & insurance	1279.07	£258 building insurance for units 45 & 67 – estimated
Flying site extension	950.00	John Peacock confirmed rent for 2022 This is a £100 (11.8%) increase on last year. Last increase was in 2019
Business rates in units 45 & 67	198.25	Estimated 10% increased business rate value in 2021 using 2020 rate demand discounts for CASC & Charitable relief and the new rateable values gives: £51.82 Unit 45 & £146.43 Unit 67 Babergh DC confirmed CASC top-up & charitable relief has been applied
Secretary expenses	150.00	Estimated using 2021 expenses; £133 for stamps, envelopes, paper, printer ink & laminating pouches. Rounded up to £150 to allow for increased postage costs
Mower insurance	0.00	BMFA now gives £10,000 free cover to club buildings & contents
Mower fuel & servicing	826.93	Fuel cost estimated as 2021 + 20% £500 for parts, servicing & incidentals based on 2020/21 expenses
Electricity meter	255.23	Estimated as 2020 + 20%
Hangar 53 - Broadband & electricity for weather station	110.00	Si Cockerills has been happy with the cash contributions each year Treasurer has increased the amounts annually by £5 Increased by £10 for 2022 in view of recent energy increases
Peacock's Xmas gifts	200.00	Hamper and four bottles of spirits
Grass flying site rent offset	-100.00	2021 Surplus used to cover grass flying site rent increase
Sub-total of expenditure	5148.55	
60 members =	£85.81	RADMAC Senior membership fee
	£10.00	contingency for unforeseen expenses
	£96	Total 2022 RADMAC Senior membership fee
	£48	2022 RADMAC Junior membership fee

Note: cost of large and two small mower services does not include labour as Ian MacFadyen & Patrick Kelly have offered to service and maintain both mowers.

The Groundsman team, Ian MacFadyen & Patrick Kelly, will carry out annual major services on the mowers since no labour costs will be incurred thus significantly reducing overall costs.

Mowers previously received a major service bi-annually with an interim service in between years.

Below are indicative costs of services carried out by professional service companies.

Large mower major service by Bartram Mowers November 2017

- £495 labour & collection
- £68 parts

Small mower major service by Green's (Hadleigh) January 2019

- £205 labour & collection
- £134 parts

Proposed: Patrick Kelly

Seconded: Clive Penton

This was then voted upon by all present and was carried.

8. Notified Business

None

9. Election of Committee Members for 2022

Committee positions generally

The existing Committee chose to stand again for 2022 – they were unopposed

Nigel Banham	Chairman
Alan Jackson	Treasurer
Chris Bush	Secretary
Chris Bush	Welfare Officer
Richard Mathias	Safety Officer
Patrick Kelly	Grounds Man
Ian Macfadyen	Members Rep
Paul Jefferies	Members Rep
Mike Havard	Members Rep

All of the above were subject to a “Block” vote, after being proposed and Seconded:

Proposed: Steve Hart

Seconded: Roger Devonshire

The block vote from those in attendance was carried unanimously.

10. Events for 2022

This was discussed and the following were agreed in principle

- a. Mid summer fly in; as previous years with a complimentary barbecue. To be held as close as possible to the longest day. Members only. It was also hoped a swap meet may be combined with this event.
- b. Vintage; to be arranged by Paul at a date to be arranged. Barbecue to be incorporated if possible and, again, members only.
- c. Scale/Warbirds; this to be held in August and although not an open event members guests will be permitted. Barbecue again if possible.

Thanks to Irene and Dick for organizing and running the barbecue.

11. Clubperson of the Year

There were 3 nominations for the award; Trevor Williams, Alan Jackson and a combined entry of Patrick Kelly and Ian Macfadyen. A vote was taken, which was won with a majority by Patrick and Ian. The Clubman of the year trophy was then presented to them for their sterling contribution to the ground maintenance over many years.

The meeting was then called to a close

The meeting concluded at 11.00am

Chris Bush
RADMAC Honorary Secretary